

Dear Valued Counterparty,

We are pleased to inform you that our companies (P.M.I. Trading Designated Activity Company, P.M.I. Trading Mexico, S.A. de C.V., P.M.I. Comercio Internacional, S.A. de C.V. and P.M.I. Norteamérica, S.A. de C.V.) are able to process payment of your invoices received by electronic mail (e-mail), as an alternative method to paper format delivery.

All invoices should be sent in a Portable Document Format (PDF) file from your company's domain e-mail to the following e-mail address exclusively:

invoices@pmicim.com

Invoices sent from non-corporate domains (e: hotmail or yahoo) will not be accepted for payment purposes.

All invoices shall include company's letterhead, full address, PMI contact name and bank details, our company name, full fiscal address*, PMI's reference number, invoice number, date of issue and a brief description of the related transaction.

For all invoices, please make reference to the commercial invoice number (i.e: Counterparty Invoice no. from XXXXXX or Counterparty Invoices no. from XXXXXX to XXXXXX).

* Depending on the company you are trading with, please include in the invoice one of our following fiscal addresses:

P.M.I. Comercio Internacional, S.A. de C.V.

Av. Marina Nacional 329, Torre Ejecutiva piso 20
Col. Veronica Anzures, 11300 Mexico City. MEXICO
PMI-890524-8V4

P.M.I. Trading Designated Activity Company

Av. Marina Nacional 329, Torre Ejecutiva piso 20
Col. Veronica Anzures, 11300 Mexico City. MEXICO
PMI-910517-4FA

P.M.I. Trading México, S.A. de C.V.

Av. Marina Nacional 329, Torre Ejecutiva piso 20
Col. Veronica Anzures, 11300 Mexico City. MEXICO
PMI-

For a company not listed, please contact one of our representatives at egresos@pmicim.com

It is important to mention that invoices must be digitally signed and certified; for this purpose, Adobe Acrobat Professional is needed.

Payments will be made to the bank account detailed in the invoices. In case bank accounts are changed or updated, and for Compliance purposes, the following documents will be required:

1. Signed and stamped **Bank letter**, letter aged and dated with no more than 3 months old, on letterhead paper, on which the counterparty has its account with at least the following details:
 - Addressed to the specific P.M.I. Company with whom the counterparty has a business relation
 - Name and Address of the Account´s Beneficiary (Must match with the name and address of the counterparty in its official web page and corporate documents)
 - Standard Settlement Banking Instructions:
 - Bank's name
 - Bank's address
 - Account Number
 - Bank account currency
 - CLABE (If the currency account is MXN-Mexican Peso)
 - ABA Number
 - Bank's Swift Code
 - IBAN (If necessary)
 - Bank's contact information in order to do a phone confirmation if necessary (At least: Name, telephone number and email)
 - Signer contact information: Name, job title, telephone number and email
 - Preferably to speed the confirmation process, this letter should be sent by email directly by the Bank to PMI's Treasury Department

2. **Company letter**, letter aged and dated with no more than 3 months old, on letterhead paper, signed by a legal representative with at least the following details:
 - Addressed to the specific P.M.I. Company with whom the counterparty has a business relation
 - Name, reception or general Telephone Number, Address and official web page of the Counterparty (Must match with the name, address and telephone of the counterparty in its official web page and corporate documents)
 - Standard Settlement Banking Instructions:
 - Bank's name
 - Bank's address
 - Account Number
 - Bank account currency
 - Account´s Beneficiary Name
 - Account´s Beneficiary Address
 - CLABE (If the currency account is MXN-Mexican Peso)
 - ABA Number
 - Bank's Swift Code
 - IBAN (If necessary)
 - Correspondent Bank´s Name (If necessary)
 - Correspondent Bank´s Account (If necessary)
 - Correspondent Bank´s Swift or ABA (If necessary)

- Signer contact information: Name, job title, telephone number and email
- Preferably to speed the confirmation process, this letter should be sent by email directly to PMI's Treasury Department

Reception of the above required letters will be followed by a Callback from one of our representatives in order to validate and confirm the provided information.

In case any doubt should arise regarding payment process, please contact:

Miguel Peñaloza

Phone no. Houston 713 567-0080

e-mail: miguel.penaloz@pmicim.com

Claudia Acosta

Phone no. Houston 713 567-0254

e-mail: claudia.acosta@pmicim.com

Georgina Arias

Phone no. Houston 713 567-0000, Ext. 3460

e-mail: georgina.arias@pmicim.com

Thanks for your time and remember that we will be very glad to assist you.